

The Twinsburg City School District Board of Education met in REGULAR session on the above date at the Twinsburg Government Center, 10075 Ravenna Road, Twinsburg, Ohio 44087, at 6:30 p.m. The following Board Members were present: Mrs. Crawford (President), Mrs. Davis (Vice President), Mrs. Egan, Mrs. Hamilton, Mrs. Travis. In attendance were Superintendent Powers, Treasurer Rozsnyai, and Business Manager Strickland. Recordings of the Board of Education meeting are made as part of the official record. Video Recordings and Board Approved Minutes are available on the District's website and by accessing the link below:

<https://www.youtube.com/live/vgVt936Sbl0>

Mrs. Crawford, presiding, called the meeting to order at 6:32 p.m.

COMMUNICATIONS

1. Board President's Report

- Happy Black History Month - Theme for the year: "African Americans and Labor"

The THS Black History Club is set to present "What is Black History" on February 19, 2025. A Black History Vendor Fair will also be hosted at the THS Commons. Free admission. A special performance by the Twinsburg Electric Orchestra will begin at 6:30 PM in the THS Auditorium.

- Community – Modified Tiger Legacy Project.

In response to the feedback received from our previous bond levy effort, the Twinsburg Board of Education has modified the District's Tiger Legacy Project to address community needs and concerns more effectively. The Board passed the second resolution necessary to place a 97mil bond levy on the May 6, 2025 ballot. This request for 3.84 mills over 36 years with an interest rate of 5%, translates to an annual cost of \$135 per \$100,000 of appraised property value, as determined by Summit County. The funds will support the construction of a new pre-k through six elementary school to replace Wilcox Primary, Bissell Elementary, and George D. Dodge Intermediate School, along with renovations to the District's Athletic Fields. Further details about the Tiger Legacy Project will be shared during a Community Conversation later this month. We encourage everyone to attend and learn more about this important step in shaping our District's future.

- Twinsburg Orchestra-Band announcements

Congratulations to our Twinsburg High School Orchestra on their exceptional achievements at the District's sixth OMEA solo and ensemble event at Barberton High School on January 25th. The students earned 29 Superior ratings and 13 Excellent ratings out of 45 events. Additionally, they were selected to perform at the 2025 OMEA Professional Development Conference. Congratulations to all the talented students, and special acknowledgment to Orchestra Director Mr. Damon Conn and Assistant Director Mrs. Claire Jarmusik for their dedication and commitment to the students' success.

Also, Congratulations to our High School Band! On Saturday, January 26, 57 of our high school band students participated in the 2025 solo and ensemble event hosted by the Ohio Music Education Association at Barberton High School. Band students earned 28 Superior ratings and 16 Excellent ratings. Hats off to all these students, and Band Director Mrs. Samantha Gossett, and Assistant Band Director Mr. Ryan Bonitz for their hard work and commitment to our students' growth. And a special shout out to our senior, Ryan Kramer, who was selected to perform at the OMEA 2025 All Band event on Saturday, February 8th.

- Twinsburg Weekend Events and Sports Highlights

- The THS Northeast Show Choir Invitational is this weekend.
- Senior Nights for Winter Sports teams are being celebrated this month.
- The Ladies Tiger Basketball team clinched a share of the Suburban League Championship for the first time since 2017!

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- The JV and V Boys Basketball are wrapping up, both with victories vs. Wadsworth and playing final games this weekend.
- Middle School basketball teams are competing in playoff games.
- Twinsburg Cheerleaders are advancing to the State Finals!
- Twinsburg Gymnastics took 5th place at the Solon meet on Jan 31st.
- Our Hockey Team played at Rocket Mortgage Field House
- Varsity Bowlers had an outstanding performance at the suburban league post-season tournament with 3 varsity bowlers making the top 10 overall: Lucas Tinter, Jeremy Stapelton, and Jacob Nudelman
- Congratulations to Assistant Baseball Coach Ron Fruscella who was named 2024 Assistant Coach of the Year.
- Special thanks to TAP, our Twinsburg Athletic Boosters who held the David Mariolla Westling Tournament. And thank you to all the sponsors and volunteers who helped make the tournament a huge success! And to Pam Hovart who helped lead the charge.
- Conferences are being scheduled at all of the schools.
- No school on Monday, February 10th and also no school on Presidents Day, February 17th.

2. Superintendent's Report

- *Interim Reports will be posted on Friday.*
- *"A Special Presentation in Recognition of School Boards Month"*
- *Students of the Month/Building Highlights:*
 - Wilcox Primary School
 - George G. Dodge Intermediate
 - Twinsburg High School

3. Committee Reports

The Equity Steering Committee report:

Culture Calendars: Superintendent Powers reported that each of the schools has been creating a calendar to celebrate of events to celebrate our cultural diversity here in the school district.

Women in History: The committee is discussing an event to recognize and learn about all of the great women in history during the month of March.

ADMINISTRATIVE REPORT

1. *Strategic Plan Update, Quarter #2: Culture & Climate, Communications & Safety*
 - a. *Presented by District Staff and Students:*

02052025-H1 to H3 **TREASURER'S REPORT/RECOMMENDATIONS**

Mrs. Egan motioned and Mrs. Hamilton seconded to adopt the resolutions 02052025-H1 to 02052025-H3

02052025-H1 **Meeting Minutes**

that the Twinsburg Board of Education approves the following meeting minutes: Organizational Meeting of January 12, 2025, Special Board Meeting of January 12, 2025, Regular Board Meeting of January 15, 2025, Tax Budget Hearing Public Session of January 15, 2025, Special Work Session of

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January 15, 2025, Special Work Session of January 16, 2025, Board Special Meeting of January 20, 2025, and Board Special Meeting of January 22, 2025 as sent to the Board under separate cover.

02052025-H2 **Financial Reports**

that the Twinsburg Board of Education accepts the following Financial Reports for the Month of December 2024; Bank Reconciliation, Cash Summary Report by Fund, Cash Summary Report by Fund and Special Cost Center, Disbursement Summary Report and Investments Portfolio Review, as sent to the Board under separate cover.

02052025-H3 **December Expenditures**

that the Twinsburg Board of Education approves all expenditures for the Month of December 2024, as reflected in the above named reports.

*Ayes: Mrs. Crawford, Mrs. Davis, Mrs. Egan, Mrs. Hamilton, and Mrs. Travis
The Board President declared the motions approved.*

02052025-I1 to I4 **ACTION ITEMS/PERSONNEL**

Mrs. Davis motioned and Mrs. Travis seconded to adopt the resolutions 02052025-I1 to 02052025-I4

02052025-I1 **Employment, Certificated**

that the Twinsburg Board of Education accepts the Certificated/Licensed Personnel and/or contract recommendations detailed in the attached Exhibit as per the dates, terms, and other applicable conditions specified, pending satisfactory ORC background checks. EXHIBIT I-1

02052025-I2 **Employment, Classified**

that the Twinsburg Board of Education accepts the Classified Personnel and/or contract recommendations detailed in the attached Exhibit as per the dates, terms, and other applicable conditions specified, pending satisfactory ORC background checks. See EXHIBIT I-2

02052025-I3 **Employment, Supplemental Contracts**

that the Twinsburg Board of Education accepts the Supplemental Contract recommendations detailed in the attached Exhibit as per the dates, terms and other applicable conditions specified, pending satisfactory ORC background checks. See EXHIBIT I-3

02052025-I4 **Employment, Pupil Activity Contracts**

that the Twinsburg Board of Education accepts the Pupil Activity Contract recommendations detailed in the attached Exhibit as per the dates, terms, and other applicable conditions specified, pending satisfactory ORC background checks. See EXHIBIT I-4

*Ayes: Mrs. Davis, Mrs. Egan, Mrs. Hamilton, Mrs. Crawford, and Mrs. Travis
The Board President declared the motions approved.*

02052025-J1 to J10 **ACTION ITEMS/NEW BUSINESS**

Mrs. Hamilton motioned and Mrs. Davis seconded to adopt resolutions 02052025-J1 to 02052025-J10

02052025-J1 **Agreement – LearnWell**

that the Twinsburg Board of Education approves the Agreement with LearnWell to provide educational services to one (1) student while hospitalized. The cost is not to exceed \$6,000 and is a General Fund expenditure; as sent to the Board under separate cover.

02052025-J2 **Agreement – Barbara Choudhury, M.A. CCC-SLP**

that the Twinsburg Board of Education approves the Agreement with Barbara Choudhury, M.A. CCC-SLP to provide itinerant Speech Therapy Services for one (1) student for the remainder of the school year. Cost is not to exceed \$735.00. This is a General Fund expenditure; as sent to the Board under separate cover.

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02052025-J3 Overnight/Extended Student Trip – Camp Y-Noah

RESOLVE that the Twinsburg Board of Education approves the Proposal for an Overnight/Extended Student Trip for 6th grade students from George G. Dodge Intermediate School to travel to Camp Y-Noah in New Franklin, Ohio departing on May 15, 2025 and returning on May 16, 2025. This trip will be paid for in full by the students attending; as sent to the Board under separate cover.

02052025-J4 Technology Inventory Deletions

that the Twinsburg Board of Education approves the following items to be deleted from inventory:

Device	Model	S/N	Asset Tag	Comments
GEORGE G. DODGE INTERMEDIATE SCHOOL				
Promethean Active Board	ActivBoard 178E (78")	C1111150544	3161	End of Life Cycle
Promethean Active Board	ActivBoard 178E (78")	C1111150549	3153	End of Life Cycle
Promethean Active Board	ActivBoard 178E (78")	C1111150536	3154	End of Life Cycle
Promethean Active Board	PRM-AB2-02	6213951137	N/A	End of Life Cycle
Promethean Active Board	PRM-AB2-02	6244122035	N/A	End of Life Cycle
SAMUEL BISSELL ELEMENTARY SCHOOL				
Smart Board	M600 Series	SB680-R2-837138	44521	Not cost effective to repair
Smart Board	M600 Series	SB680-R2-836645	44524	Not cost effective to repair
Smart Board	M600 Series	SB680-R2-940515	44527	Not cost effective to repair
Smart Board	M600 Series	SB680-R2-842270	363	Not cost effective to repair
Smart Board	M600 Series	SB680-R2-940814	15725	Not cost effective to repair
Smart Board	M600 Series	SB680-R2-837134	44519	Not cost effective to repair

02052025-J5 Food Service Deletions – Twinsburg High School

that the Twinsburg Board of Education approves the following items to be deleted from inventory:

Device	Asset Tag	Comments
Griddle and Oven (1999)	No longer visible	No longer repairable
Upright Glass 2-door Sliding Cooler (1999)	023143	No longer repairable

02052025-J6 Contractual Agreement – Rell E Rell Production

that the Twinsburg Board of Education approves the Contract with Rell E Rell Productions, 10338 Andover Drive, Twinsburg, OH 44087 to provide DJ Services at the Twinsburg High School Prom on May 2, 2025 for a cost not to exceed \$4,000.00; as sent to the Board under separate cover.

02052025-J7 Memorandum of Understanding – Twinsburg Support Staff Association

that the Twinsburg Board of Education approves the Memorandum of Understanding (MOU) with the Twinsburg Support Staff Association (TSSA) regarding the Long-Term Substitute Instructional Assistant/ALE Monitor position at R.B. Chamberlin Middle School; as sent to the Board under separate cover.

02052025-J8 Course of Study, Cybersecurity I

that the Twinsburg Board of Education approves the adoption of the Cybersecurity I course for Twinsburg High School. The adoption was approved by the District Curriculum/Technology Committee on January 13, 2025.

02052025-J9 Job Description Revision – Middle School Principal

that the Twinsburg Board of Education approves the revised Job Description for Middle School Principal; as per the attached Exhibit. See EXHIBIT J-9

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02052025-J10 Educational Partnerships Institute, LLC – Strategic Planning Facilitation

that the Twinsburg Board of Education approves the proposal with Educational Partnerships Institute, LLC, 5367 Baypoint Drive, Powell, OH 43065, to provide facilitation and consulting services for the Twinsburg City School District's Strategic Plan revision at a cost of \$21,500.; as sent to the Board under separate cover; this is a City/County Fund expenditure.

*Ayes: Mrs. Davis, Mrs. Egan, Mrs. Hamilton, Mrs. Crawford, and Mrs. Travis
The Board President declared the motions approved.*

Mrs. Travis motioned and Mrs. Egan seconded to adopt the resolution 02052025-J11**02052025-J11 Chromebook Purchase**

that the Twinsburg Board of Education approves the purchase from NEOnet Consortium, 700 Graham Road, Cuyahoga Falls, OH 44221, in the amount of \$249,147.00; as sent to the Board under separate cover; this is a Permanent Improvement Fund expenditure as part of the 4-year Chromebook replacement cycle.

*Ayes: Mrs. Davis, Mrs. Egan, Mrs. Hamilton, Mrs. Crawford, and Mrs. Travis
The Board President declared the motions approved.*

K. MISCELLANEOUS

Mrs. Egan – Thank you again to everyone who worked at the Mariola Wrestling Tournament. Over 30 schools participated and it was a huge success.

Mrs. Travis – February is Bus Driver Recognition Month. Thank you to our dedicated bus drivers who transport our very precious cargo. You are appreciated every day!

02052025-L ADJOURNMENT

Mrs. Hamilton motioned and Mrs. Egan seconded to adjourn at 8:01 p.m.

*Ayes: Mrs. Davis, Mrs. Egan, Mrs. Hamilton, Mrs. Crawford, and Mrs. Travis
The Board President declared the motion approved and the meeting adjourned.*

Board President

Treasurer

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Exhibit I-1 Certificated Staff Recommendations
February 5, 2025

RESIGNATIONS				
Name	Position	Bldg(s)	Effective	Notes
York, Jessica	HOSA Advisor	THS	1/29/2025	

Exhibit I-1

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**Classified Staff Recommendations
February 5, 2025**

CONTRACTS					
Name	Position	Bldg(s)	Rate/Step	Effective	Notes
Bennett, Amy	Administrative Assistant	THS	Current Hourly Rate/Step	2/05/2025 – 5/23/2025	Additional assistance with THS Scholarship and Academic Awards Program; not to exceed twelve (12) hours per week.

RESIGNATIONS/RETIREMENTS				
Name	Position	Bldg(s)	Effective	Notes
Filipski, Dee	Administrative Assistant	Dodge	6/30/2025	Retirement – twenty-five (25) years of service to the District
Fodor, Danette	Administrative Assistant to the Principal	THS	7/01/2025	Retirement – twenty-seven (27) years of service to the District

Exhibit I-2

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**Extracurricular Contracts
February 5, 2025**

EXTRACURRICULAR					
Name	Contract	Bldg(s)	Effective	% of Base/Rate	Notes
Depew, Emily	Assistant Head Softball Coach	THS	2024/2025	0.77%	
Edwards, Dave	MS Girls Track Assistant Coach	RBC	2024/2025	0.67%	
Genova, Larry	JV Softball Coach	THS	2024/2025	0.77%	
Horstman, Ian	MS Softball Coach	RBC	2024/2025	0.69%	
Kalkbrenner, Todd	MS Girls Track Assistant Coach	RBC	2024/2025	0.67%	
Maiwrum, Elizabeth	Concerts outside work day	Bissell	2024/2025	\$75.00/concert	
Pettite, Sally	Concerts outside work day	Bissell	2024/2025	\$75.00/concert	
Solis, Julie	MS Girls Track Coordinator	RBC	2024/2025	0.69%	
Thompson, Julie	MS Girls Track Assistant Coach	RBC	2024/2025	0.67%	

Exhibit I-3

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**Pupil Activity Contracts
February 5, 2025**

EXTRACURRICULAR					
Name	Contract	Bldg(s)	Effective	% of Base	Notes
Johnson, Tania	Blue Diamonds Advisor	THS	2024/2025	3.45%	Fall Season – revision to stipend as approved 8/07/2024 per MOU with TEA approved 11/06/2024; up to 107 hours for Fall Season; retroactive payment as applicable
Johnson, Tania	Blue Diamonds Advisor	THS	2024/2025	3.45%	Winter Season – per MOU with TEA approved 11/06/2024; up to 104.5 hours for Winter Season; retroactive payment as applicable

EXHIBIT I-4

EXHIBIT J-9 - Board of Education Meeting February 5, 2025

**Twinsburg City School District**
JOB DESCRIPTION**Title:** MIDDLE SCHOOL PRINCIPAL**File 106****Reports to:** Superintendent

Description: Serves as the middle school's head Administrator. Provides staff leadership to carry out adopted educational programs and services. Promotes an effective learning environment. Encourages educational innovations. Promotes close working relationships with parents, students, and staff. Keeps the Superintendent informed about current activities and emerging issues.

Minimum Qualifications:

- Valid Ohio Principal's license.
- Certified OPES Evaluator.
- Certified OTES Evaluator.
- Science of Reading Pathway F Credentialed.
- Documented evidence of a clear criminal record (FBI and BCI).
- Meets all prerequisite qualifications to be bonded.
- Trained in ALICE school safety process.

Supervisory Responsibility:

Under the direction of the Superintendent: directs, supervises, and evaluates assigned staff as authorized by Board policy, administrative regulations, and contractual agreements. Assumes responsibility for the results of duties delegated to staff.

Duties and Responsibilities:

The following duties are representative of performance expectations. A reasonable accommodation may be made to enable a qualified individual with a disability to perform essential functions.

- Directs the effective delivery and continuous improvement of educational programs and services to achieve the District's written, implemented, and assessed curricula and mandated proficiencies.
- Develops performance goals and a strategy to accomplish approved objectives within specified time lines. Maintains effective communications with staff to resolve problems and sustain progress.
- Upholds Board policies and follows administrative procedures.
- Promotes a favorable image of the school district.
- Participates as an active member of the District's administrative team. Helps develop and implement the District's continuous improvement and strategic plans.
- Helps prepare grant and foundation proposals.
- Administers the Board-approved budget. Ensures that collection and dispersal procedures are properly documented. Authorizes the purchase of essential program supplies and equipment.



Middle School Principal

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- Enforces applicable Ohio Revised Codes. Administers policies regarding age, immunization, attendance, legal residence, guardianship, classification, promotion, retention, testing, etc.
- Oversees enrollment and withdrawal procedures.
- Oversees the timely submission of reports, records, and inventories. Maintains District records for the maximum period mandated by law and/or Board policy.
- Supervises the collection, entry, and verification of educational management information and student data (e.g., EMIS, etc.) as directed.
- Respects personal privacy. Maintains the confidentiality of privileged information.
- Promotes the effective use of available technology in instructional and records management activities. Upholds computer technology acceptable use policies.
- Participates in staff selection and orientation processes.
- Promotes the development of staff leadership.
- Develops a master schedule. Ensures the equitable distribution of workloads and extra assignments. Provides for classroom coverage during teacher absences.
- Prepares and distributes a school calendar. Observes established school hours.
- Monitors staff performance (e.g., observations, review of lesson plans, individual conferences, staff meetings, etc.).
- Provides leadership in the planning of staff in-service programs.
- Oversees State and District testing programs. Analyzes test results. Provides staff direction for instructional modifications and interventions that enhance student learning and improve test performance.
- Keeps current with the K-12 courses of study, the District's scope and sequence framework, and State standards/guidelines.
- Promotes the continuity of the instructional program. Provides insights about the progression of student skills and key contributions made by staff at each level.
- Supports appropriate research and pilot projects. Encourages staff to develop, publish, and distribute innovative instructional/program materials.
- Revise and oversee the distribution of student handbook and staff handbook.
- Communicates high expectations and shows an active interest in student progress.
- Maintains high standards and upholds the student conduct code.
- Helps teachers with discipline issues. Prepares student conduct and discipline recommendations for the Superintendent's consideration.
- Oversees the supervision of building activities (e.g., student arrival/departure, loading buses, parking lots, lunch periods, hall duty, etc.).
- Oversees procedures governing student-driving privileges.
- Implements procedures to protect school property and help ensure the health, safety, and well-being of students, staff, and visitors.
- Keeps emergency preparedness plans up-to-date (e.g., fire drills, tornado drills, safety procedures, etc.). Responds to building emergencies as requested.
- Provides for the supervision, scheduling, and evaluation of co-curricular and extracurricular non-athletic student activities.
- Works with the Athletic Director to support the middle school athletic program.
- Works with special education staff to ensure the provision of services mandated by State and Federal law. Participates in IEP and 504 meetings.
- Maintains effective relationships with community services (e.g., law enforcement, health care facilities, child welfare services, etc.).
- Works with MTSS coordinator and attends meetings with students and parents.
- Maintains visibility and participates in school activities as time permits (e.g. clubs, athletic events, local and overnight field trips, etc.).



- Encourages parent organizations and supports student activities as time permits.
- Reports evidence of suspected child abuse as required by law.
- Builds community partnerships that enhance district programs and services.
- Participates in National, State, and/or Regional activities that advance District goals.
- Participates in staff meetings and professional growth opportunities.
- Accepts responsibility for decisions and conduct. Strives to develop rapport and serve as a positive role model for others.
- Performs other specific job-related duties as directed.

Required Knowledge, Skills and Abilities:

The following characteristics and physical skills are essential for the successful performance of assigned duties.

- Demonstrates professionalism and maintains a positive work attitude.
- Articulates a clear vision and provides leadership to advance the change process.
- Delivers a positive work environment and engenders staff enthusiasm.
- Skillfully manages individual, group, and organizational interactions.
- Effectively uses verbal, nonverbal, writing, and listening skills.
- Completes detailed paperwork accurately.
- Organizes tasks and manages time effectively.
- Interprets information accurately and initiates effective responses.
- Averts problem situations and intervenes to resolve conflicts.
- Maintains an acceptable attendance record and is punctual.
- Travels to meetings and work assignments.

Working Conditions:

Exposure to the following situations may range from remote to frequent based on circumstances and factors that may not be predictable.

- Potential for exposure to blood borne pathogens and communicable diseases.
- Potential for interaction with disruptive and/or unruly individuals.
- Exposure to adverse weather conditions and seasonal temperature extremes.
- Duties may require operating and/or riding in a vehicle.
- Duties may require prolonged use of a computer keyboard and monitor.
- Duties may require working under time constraints to meet deadlines.
- Duties may require working during the evening and/or weekend.
- Potential for exposure to danger in emergency situations (fire, intruder).

Performance Evaluation:

Job performance is evaluated according to the policy provisions adopted by the Twinsburg City School District Board of Education.

The Twinsburg City School District Board of Education is an equal opportunity employer offering employment without regard to race, color, religion, sex, national origin, age or disability. This job description summary does not imply that these are the only duties to be performed. This job description is subject to change in response to funding variables, emerging technologies, improved operating procedures, productivity factors, and unforeseen events.

Revised: February 5, 2025

Revised: August 21, 2000

Revised: February 7, 2018



Middle School Principal

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